

**St. Thomas University
Policy Statement**

Policy Name: Class Changes

Classification:

General Administration	<u> </u>
Academic	<u> X </u>
Unit	<u> </u>

Issued by: Richard Myers (Signature)
Vice-President (Academic) (Title/Authority)

Date of Issue: August 26, 1997

Policy:

Requests from faculty to make changes to the scheduled time of their courses are to be referred to the Vice-President (Academic) for approval.

*Policy Origin:

This policy was prepared by Richard Myers. Date: August 1997